

M E M O R A N D U M

TO: Boston Redevelopment Authority

FROM: Hale Champion - Development Administrator

DATE: December 12, 1968

SUBJECT: RESOLUTION REGARDING REORGANIZATION

Attached is a resolution adopting an amended version of the "Resolutions Adopted by the Boston Redevelopment Authority, January 25, 1961". The changes incorporated in the amended version are to change the title of the chief executive officer from "Development Administrator" to "Director" and to make the following deletions:

- (1) Reference to an organization chart.
- (2) The statements that the Executive Director shall be chief of an "Operations Division" and that he shall have special responsibilities in connection with the West End and Whitney Street Projects.
- (3) The statement that the General Counsel shall have special responsibilities in connection with the West End, Whitney Street, and Prudential Projects.
- (4) Reference to a position entitled "Legal Officer".
- (5) Specific references to named individuals.
- (6) References to specific, now historical, budgeting matters.
- (7) References to specific, now historical, office space arrangements.
- (8) References to the former special counsel.

Vote number 5 has been added, to require that the Comptroller prepare checks for signature by the duly authorized signatories only as his regular duties may require or at the direct instruction of the Authority or the Director.



Resolved: That the "Resolutions" adopted by the Boston Re-development Authority on January 25, 1961, relating to organization of the Authority and duties and responsibilities assigned to certain of its personnel positions, and consisting of thirteen consecutively numbered resolutions and votes, are hereby amended by striking said "Resolutions" in their entirety and inserting in place thereof the following:

1. Re: Establishment of a class of temporary employees to be known as Development Program Employees.

Whereas, the expanded staff requirements for carrying out the Boston Development Program will exist for a temporary period and can best be met by a maximum flexibility in hiring, dismissal, promotion and transfer of staff, and

Whereas, if such staff were to be classified as permanently employed within the meaning of section 2600 of Chapter 121 of the General Laws, it would seriously jeopardize the Authority's ability to carry out the program with maximum efficiency and economy,

Therefore, be it Resolved that there shall be established a new class of temporary employees of the Authority, which shall be known as Development Program Employees who shall be employed from time to time for work in the Development Program and shall not be considered as permanent employees of the Authority. All such employees, unless otherwise specifically provided, may be dismissed at any time for cause or on three months' notice without cause.

2. Re: Director

Voted: That the Director shall be employed on a non-permanent basis to serve as the chief administrative officer, under the direction and supervision of the Authority, and that the following powers and duties are hereby delegated to the Director:

1. Develop and carry out plans and programs of the Authority subject to appropriate review by the Authority.



2. Direct and supervise all personnel, provided that the Executive Director acting as Secretary shall be responsible to the Authority directly for the preparation of its minutes and the General Counsel shall be responsible directly to the Authority for legal opinions made at its request, both the Executive Director and General Counsel being subject to the supervision and direction of the Director for all other duties;

3. As representative of the Authority, negotiate with officials of the United States Department of Housing and Urban Development and the Massachusetts Department of Community Affairs, and such other federal and state agencies as may be required to carry out the Development program;

4. Recruit personnel, subject to such recruitment policies as the Authority shall establish;

5. Establish personnel compensation, subject to Authority approval, provided that changes shall not be made in compensation unless recommended by the Director and approved by the Authority;

6. Appoint, suspend and remove personnel, counsel and consultants and all parties engaged to perform personal services for the Authority, subject to Authority approval, provided that appointments, suspensions or removals shall not be made unless recommended by the Director and approved by the Authority, and provided further that the Director shall not have the power to recommend suspension or removal of Authority employees having the benefits of the tenure law, section 26QQ, Chapter 121, and presently employed by the Authority, except for cause.

7. Coordinate the Authority's plans, programs and activities with the Mayor and City Departments.



3. Re: Executive Director

Voted: The Executive Director shall be under the supervision and direction of the Director. As Secretary of the Authority, the Executive Director shall keep the minutes of all meetings of the Authority and have custody of the seal of the Authority.

4. Re: General Counsel - amended 3/6/75 see next page

Voted: The General Counsel shall be responsible, under the direction and supervision of the Director, for the legal aspects of land acquisition, including eminent domain takings, land damage litigation and title work, and shall, upon request by the Authority, render legal opinions directly to the Authority. The General Counsel shall be in attendance at all meetings.

5. Re: Comptroller

Voted: The Comptroller shall prepare checks as his regular duties may require or at the direct instruction of the Authority or the Director. No other Authority employee is authorized to require the comptroller to prepare a check for the duly authorized signatories.

6. Re: Recruiting Policy Statement

Voted: Recruiting, employment and other personnel actions shall be initiated by the Director, subject to approval by the Authority, pursuant to a policy of selecting from all sources, and retaining, the best qualified personnel.